

**Criteria for selection of companion club convenors and co-convenors for  
Annual Scientific Meetings  
(International Academy of Pathology (IAP), Australasian Division)**

**Background**

The Australasian division of IAP is dedicated to the advancement of Pathology through educational exchanges worldwide. The following is a brief set of guidelines for selecting companion club convenors and co-convenors for its Annual Scientific Meetings. The guidelines are intended to guide the selection committee while considering candidates, rather than a set of rigid rules or prescriptions. All applications must be brought before the IAP Executive Committee for discussion and selection. If required a secret ballot should be held where all the Committee members will send their order of preference of their candidates to the Secretariat Staff. The Candidate(s) who receive the maximum vote will be appointed for the position.

**For noting:**

- The maximum term for a Convenor in this position is 3 + 3 years (i.e. 3 years with the option of renewal for a further 3 years only).
- The Committee may nominate 2 convenors for the Club, and both will share the roles and responsibilities of the position.

**Selection criteria**

The Applicant

- should be a current IAP financial member or willing to apply for one before taking on the role
- should be a Fellow of the Royal College of Pathologists of Australasia

**Desirable criteria**

The Applicant

- should have more than 5 years post-FRCPA
- should have track records of contributions to IAP
- should have track records of professional services and publications in anatomical pathology

**Other considerations**

While selecting the candidate, Committee members should take into consideration

- geographical distributions of co-convenors
- gender balance of co-convenors
- distribution between private and public sectors

**A review of the award should occur every 3 years**

Reviewed: August 2024

**Next Review Date:** August 2027